



# SITE PLAN REVIEW APPLICATION

TOWN OF CASTINE  
 P.O. BOX 204 -- 67 COURT STREET  
 CASTINE, MAINE 04421  
 PHONE (207) 326-4502; FAX (207) 326-9465 EMAIL: [townoffice@castine.me.us](mailto:townoffice@castine.me.us)

**NOTE:** A SITE PLAN REVIEW APPLICATION is submitted in addition to a BUILDING & USE APPLICATION when Site Plan Review and Approval by the Planning Board is required under §9.2 of the *Zoning Ordinance of the Town of Castine, Maine*.  
 This application is structured in a checklist format and identifies each item requiring submission and the relevant section of the Ordinance. The full text of each section is not included herein but should be reviewed by the applicant to insure the application is complete. Each attachment should be identified with the applicable section number(s) of the Ordinance. **Please note the Planning Board can not act on an incomplete application.**  
 The applicant and property owner grant the CEO and Planning Board reasonable access to the project site as provided in §9.14. The applicant and property owner, by submission of this application, acknowledges this notice.

**9.6.1 FULLY EXECUTED AND SIGNED APPLICATION**

YES  NO

**9.6.2 FEE IN THE AMOUNT REQUIRED BY ARTICLE 11**

YES  NO

**9.6.3 ONE (1) ORIGINAL OF ALL MAPS AND DRAWINGS**

YES  NO

**9.6.4 EIGHT (8) COPIES OF ALL WRITTEN MATERIAL, MAPS AND DRAWINGS**

YES  NO

**9.6.5 GENERAL INFORMATION**

**9.6.5.1 OWNER OF RECORD**

NAME: \_\_\_\_\_ PHONE: \_\_\_\_\_

MAILING ADDRESS: \_\_\_\_\_

CITY, STATE, ZIP: \_\_\_\_\_

EMAIL ADDRESS: \_\_\_\_\_

DEED RECORDED IN BOOK \_\_\_\_\_ PAGE \_\_\_\_\_ HANCOCK COUNTY REGISTRY OF DEEDS

**9.6.5.2 APPLICANT (IF NOT OWNER)**

NAME: \_\_\_\_\_ PHONE: \_\_\_\_\_

MAILING ADDRESS: \_\_\_\_\_

CITY, STATE, ZIP: \_\_\_\_\_

EMAIL ADDRESS: \_\_\_\_\_

**9.6.5.3 NAME OF PROPOSED DEVELOPMENT OR DESCRIPTION OF PROJECT:** \_\_\_\_\_

\_\_\_\_\_  
 \_\_\_\_\_

**9.6.5.4 NAME & MAILING ADDRESS OF ABUTTING AND ALL PROPERTY OWNERS WITHIN 150 FEET**

ITEM ATTACHED

**9.6.5.5 MAP SHOWING GENERAL LOCATION OF SITE WITHIN TOWN**

ITEM ATTACHED

**9.6.5.6 MAP SHOWING ALL CONTIGUOUS PROPERTY CONTROLLED BY OWNER OR APPLICANT**

ITEM ATTACHED  NONE

**9.6.5.7 TAX MAP #: \_\_\_\_\_ AND LOT #: \_\_\_\_\_ OF THE PARCEL(S)**

**9.6.5.8 COPY OF DEED OR OTHER DOCUMENT TO DEMONSTRATE APPLICANT'S RIGHT, TITLE OR INTEREST IN THE PROPERTY**

ITEM ATTACHED

**9.6.5.9 NAME, REGISTRATION NUMBER AND SEAL OF EACH LAND SURVEYOR, ENGINEER, ARCHITECT OR SIMILAR PROFESSIONAL ASSISTING IN THE PLAN PREPARATION**

ITEM ATTACHED  NONE

**9.6.6 INFORMATION ON EXISTING CONDITIONS**

- 9.6.6.1 ZONING CLASSIFICATION(S) OF PROPERTY \_\_\_\_\_  
 MAP SHOWING ZONING DISTRICT BOUNDARY IF PROPERTY IS LOCATED IN MORE THAN ONE DISTRICT OR ABUTS A DIFFERENT DISTRICT  
 ITEM ATTACHED  N/A TO THIS APPLICATION
- 9.6.6.2 STANDARD BOUNDARY SURVEY  
 ITEM ATTACHED  REQUEST WAIVER
- 9.6.6.3 LOCATION AND SIZE OF EXISTING WATER, SEWER AND DRAINS ON PROPERTY OR SERVING PROPERTY FROM ABUTTING STREET OR LAND  
 ITEM ATTACHED  REQUEST WAIVER  NONE
- 9.6.6.4 LOCATION, NAME AND WIDTH OF STREETS AND ROWS WITHIN OR ABUTTING PROPERTY  
 ITEM ATTACHED  REQUEST WAIVER
- 9.6.6.5 LOCATION, DIMENSIONS AND GROUND FLOOR ELEVATION OF ALL BUILDINGS ON SITE  
 ITEM ATTACHED  REQUEST WAIVER  NONE
- 9.6.6.6 LOCATION AND DIMENSIONS OF DRIVEWAYS PARKING AREAS AND WALKWAYS ON SITE  
 ITEM ATTACHED  REQUEST WAIVER  NONE
- 9.6.6.7 LOCATION OF INTERSECTING ROADS OR DRIVEWAYS WITHIN 200 FEET OF SITE  
 ITEM ATTACHED  REQUEST WAIVER  NONE
- 9.6.6.8 TOPOGRAPHY OF SITE AT APPROPRIATE CONTOUR INTERVAL  
 ITEM ATTACHED  REQUEST WAIVER
- 9.6.6.9 MAJOR FEATURES AS DEFINED IN §9.6.6.9 ON AND WITHIN 250 FEET OF SITE BOUNDARIES  
 ITEM ATTACHED  REQUEST WAIVER  NONE
- 9.6.6.10 SOILS INFORMATION IF ON-SITE SEWAGE DISPOSAL IS PROPOSED  
 ITEM ATTACHED  REQUEST WAIVER  NONE PROPOSED
- 9.6.6.11 LOCATION OF DRAINAGE COURSES, WETLANDS, SIGNIFICANT STANDS OF TREES OR OTHER NATURAL FEATURES WITH DESCRIPTION OF THOSE RETAINED  
 ITEM ATTACHED  REQUEST WAIVER  NONE
- 9.6.6.12 DIRECTION OF EXISTING SURFACE DRAINAGE ACROSS SITE  
 ITEM ATTACHED  REQUEST WAIVER
- 9.6.6.13 LOCATION AND DIMENSIONS OF EXISTING SIGNS  
 ITEM ATTACHED  REQUEST WAIVER  NONE
- 9.6.6.14 LOCATION AND TYPE OF ALL EXISTING EXTERIOR LIGHTING  
 ITEM ATTACHED  REQUEST WAIVER  NONE
- 9.6.6.15 ALL INFORMATION REQUIRED BY § 4.7.4 IF PROJECT LOCATED WITHIN SOURCE WATER PROTECTION OVERLAY DISTRICT  
 ITEM ATTACHED  REQUEST WAIVER  N/A TO THIS APPLICATION
- 9.6.6.16 ALL INFORMATION REQUIRED BY THIS SECTION FOR LAWFUL NON-CONFORMING STRUCTURES SUBJECT TO § 3.4.1.4  
 ITEM ATTACHED  N/A TO THIS APPLICATION

**9.6.7 INFORMATION ON PROPOSED DEVELOPMENT ACTIVITY**

- 9.6.7.1 LOCATION OF BUILDING SETBACKS, YARDS AND BUFFERS  
 ITEM ATTACHED  NONE  REQUEST WAIVER
- 9.6.7.2 LOCATION, DIMENSIONS AND GROUND FLOOR ELEVATION OF PROPOSED BUILDINGS  
 ITEM ATTACHED  NONE  REQUEST WAIVER
- 9.6.7.3 LOCATION AND DIMENSIONS OF PROPOSED DRIVEWAYS, PARKING, LOADING AND WALKWAYS  
 ITEM ATTACHED  NONE  REQUEST WAIVER
- 9.6.7.4 LOCATION AND DIMENSIONS OF ALL PROPOSED WATER AND WASTEWATER SYSTEMS  
 ITEM ATTACHED  NONE  REQUEST WAIVER
- 9.6.7.5 DIRECTION OF PROPOSED SURFACE DRAINAGE ACROSS SITE  
 ITEM ATTACHED  NO CHANGE  REQUEST WAIVER
- 9.6.7.6 LOCATION, FRONT VIEW AND DIMENSIONS OF PROPOSED SIGNS  
 ITEM ATTACHED  NONE  REQUEST WAIVER

